

NATIONAL WEATHER SERVICE POLICY DIRECTIVE 1-11

APRIL 2, 2004

Administration and Management

ACQUISITION MANAGEMENT

INTERIM

NOTICE: This publication is available at: <http://www.nws.noaa.gov/directives/>.

OPR: OPS11 (D. Bosco)

Certified by: OPS (J. McNulty)

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1. This directive establishes National Weather Service (NWS) policy for acquisition of technology and services to sustain NWS operational and administrative systems. This policy requires compliance with acquisition regulations and policies imposed for legal, orderly, and efficient acquisition of our Nation's investments in hydrometeorological technologies and support services necessary to achieve the NWS mission.
2. NWS acquisitions will follow the Federal, Department, and National Oceanic and Atmospheric Administration (NOAA) acquisition regulations and policy. Information technology, telecommunications, and program management policy encompassing planning, management, accountability, responsibility, and execution will be accomplished in concert with acquisition policy requirements.
3. This directive establishes the following authorities and responsibilities:
 - 3.1 The Assistant Administrator for Weather Services (AA) is responsible for ensuring compliance with the acquisition regulations.
 - 3.2 The Headquarters and Regional Office and Center Directors are responsible for executing this policy, appointing NWS acquisition team members, empowering them to make decisions within their area of responsibility, and providing direction, guidance, and training to NWS acquisition team members. Directors are accountable to the AA for reviewing and reporting acquisition progress and status.
 - 3.3 Acquisition Teams are established by the Federal Acquisition Regulation to exercise personal initiative and sound business judgment in providing the best value technology or service to meet the NWS mission. NOAA acquisition team members will include the customer, technical, management, supply, procurement community, and the contractor for the technology or service. NOAA Acquisition Team members are responsible for teamwork, unity of purpose, thorough analysis and documentation, open communication, and decisions.

4. Effectiveness will be measured in two ways:
 - a. NWS cost, schedule, and performance objectives are achieved; and
 - b. Hydrometeorological technologies and services meet NWS mission requirements - protect property, save lives, and enhance the economy.
5. This policy directive is supported by the references listed in Attachment 1.

<u>/signed/</u>	<u>4/2/04</u>
Brigadier General David L. Johnson, USAF (Ret.)	Date
Assistant Administrator for Weather Services	

Attachment 1

REFERENCES

References

DAO 208-3, *Major System Acquisitions for the Department of Commerce*

DAO 208-5, *Contracting (Procurement) Review and Approval Requirements*

DAO 208-10, *Management of Contracted Services*

DAO 208-15, *Procurement Planning System*

NAO 208-2, *Contracting (Procurement) Authority*

NAO 208-3, *Major System Acquisitions*

NAO 208-5, *Review and Approval of Proposed Contract Awards*

NAO 212-10, *Telecommunications Planning, Acquisition, and Management*

NAO 212-11, *Acquisition of Information Technology Resources*

NAO 212-15, *Management of Environmental and Geospatial Data and Information*

DOC Information Technology Management Handbook
(<http://www.osc.doc.gov/cio/itmhwweb/itmhwweb1.html>)

NOAA IT Acquisition Policy memorandum, dated February 9, 2001

NOAA Acquisition Handbook (to be issued)